

MILPERSMAN 1301-804

COMMAND POLICIES AND PROCEDURES - COMMAND SCREEN BY RANK/DESIGNATOR

Responsible Office	CNO (N131)	Phone:	DSN	223-2303
			COM	(703) 693-2303
			FAX	223-1189

1. **Major Command Screen, Designators 1110/1130/114X/11X7.**

Screen is by formal administrative board action. Navy Personnel Command (NAVPERSCOM), Surface Officer Distribution Division (PERS-41) is the recorder for the board. Designated flag officers are members, and membership changes with each board. Screening commences following promotion to commander (CDR) plus 5 years.

a. Selection opportunity is 50 to 60 percent with 50 percent of the year group quota selected on the first look, 30 percent on the second look, and 20 percent on the third look.

b. A special "additional look" will be available upon constituent petition when it can be shown the officer was somehow disadvantaged or the officer's record unfairly considered during the normal selection process.

(1) Petition is made in writing to the selection board president, via NAVPERSCOM (PERS-41), to include or exclude the petitioner's record from the board.

(2) Additional look selectees will count against the last normal look select quotas for the next junior year group.

2. **Major Command Screen, Designators 1100/1200.** Screen is by formal administrative board action. NAVPERSCOM, Staff Corps/Restricted Line Officer Distribution Division (PERS-44) is the recorder for the board. Designated flag officers are members, and membership changes with each board.

3. **Captain (CAPT) Command Screen, Designators 1310/1320.** Screen is by formal administrative board action. NAVPERSCOM, Aviation Captain Assignment Division (PERS-43) is the recorder for the board. Designated flag officers are members, and membership changes with each board.

4. **CAPT Command Screen, Designators 1120.** Screen is by formal administrative board action. NAVPERSCOM, Submarine Officer

Distribution Division (PERS-42) is the recorder for the board. Designated flag officers are members, and membership changes with each board.

5. **CDR Command Screen, Designators 1110/1115/1117/113X/114X/6XXX.** Screen is by formal board action. The board consists of at least three surface warfare flag officers, the senior of whom serves as senior member and president, and at least six CAPTs who have successfully completed their CDR sea commands. Screening commences when eligible for CDR (2 years below zone).

a. Selection opportunity is 45 to 55 percent with 40 percent of the year group quota selected on the first look, 40 percent on the second look, and 20 percent on the third.

b. A special "additional look" will be available upon constituent petition when it can be shown the officer was somehow disadvantaged or the officer's record unfairly considered during the normal selection process.

(1) Petition is made in writing to the selection board president, via NAVPERSCOM (PERS-41), who will recommend to the board president to include or exclude the petitioner's record from the board.

(2) Additional look selectees will count against the last normal look select quotas for the next junior year group.

6. **CDR Command and Lieutenant Commander (LCDR) Command Screen, Designator 113X.** Screen is by formal board action. The board consists of 1 special warfare flag officer who serves as senior member, and 10 CAPT/CAPT (Sel) who have successfully completed their command sea tours. Screening commences for CDR command when selected by statutory board for CDR, and LCDR command when selected by statutory board for LCDR.

a. Selection opportunity is 50 percent through three looks and LCDR command selection opportunity is 75 percent through three looks.

b. A special "additional look" will be available upon constituent petition when justified by exceptional circumstances.

7. **Initial Command Screen, CDR/LCDR, Designator 13XX**

a. Screen for aviation squadron command will be by formal administrative board action. The Aviation Command Screen Board is composed of designated aviation officers from the various operational communities.

(1) Representation will reflect as wide a distribution as feasible from these communities, as well as one representative each from Commander Naval Air Force Atlantic (COMNAVAIRLANT), Commander Naval Air Force Pacific (COMNAVAIRPAC), and Commander Naval Air Force Reserve (COMNAVAIRRES).

(2) Individual members will be officers who have served in aviation commands, and who preferably are serving or have served in a "bonus eligible" billet as a CDR.

(3) Members may be the rank of CAPT or CAPT (Sel). The senior member is an aviation flag officer. NAVPERSCOM, Aviation Commander Assignment Branch (PERS-431) is the sponsor and senior recorder for the board.

b. Competitive grouping for selection is arranged by the screening group within the individual operational communities.

(1) The initial opportunity for screening occurs the year prior to being in zone for promotion to CDR.

(2) Screen opportunity for a specific screen group continues for 3 years, with the first and second years primarily for operational commands, and the third and final year generally utilized for special mission commands.

(3) A screened executive officer (XO) in an aviation squadron normally fleets up to CO upon completion of a successful XO tour.

8. Bonus Eligible, CDR, Designator 13XX

a. The Aviation Command Screen Board is also responsible for selection of a bank of officers to fill the below bonus-eligible billets:

- (1) Aircraft Carrier
- (2) Nuclear Powered (CVN)/Aircraft Carrier (CV)
- (3) Amphibious Assault Ship (Helicopter) (LPH) (XO)
- (4) Second Command-in-Grade (Tactical Aircraft (TACAIR))
- (5) Rotary Wing Fleet Replacement Squadrons

b. Eligibility begins after an officer has received a meaningful fitness report as a commanding officer (CO) and continues for 3 years or until selection for promotion to CAPT.

9. **CDR Command Screen, Designator 1120/62XX/6400.** Officers will be screened for command of submarines by formal board action. Board procedures and composition are as follows:

a. The Submarine Command Selection Board will be convened annually by NAVPERSCOM.

b. The board will consist of at least one rear admiral (RADM) and four CAPTs. All board members will have prior experience as submarine COs. Representation will be from both fleets as well as the Navy Department.

c. NAVPERSCOM (PERS-42) will establish the eligibility zones and provide a list of officers to be considered by the board.

d. The board will review the records of all officers being considered, and will assign each officer to one of the following classifications:

(1) Cleared for command of nuclear powered submarines.

(2) Cleared for auxiliary repair dock (ARD) command.

(3) Cleared for command of nuclear powered submarines (submarine support) (COSS).

(4) Cleared for command of diesel-powered submarines.

(5) Unresolved.

(6) Not cleared for command.

e. The precept letter to the senior member of the board may require a relative priority listing. Eligible officers will have at least three opportunities for command selection, and will compete for available command quotas allotted to that officer's year group.

10. **Designator 1120/Limited Duty Officer (LDO), Designator 62XX/64XX.** Officers are screened for assignment to submarine service (SS) and auxiliary floating dry dock (ARD) commands in LCDR grade. SS and ARD commands are considered to be equivalent to command in the CDR grade.

11. **ARD Command.** Screening of officers for command of ARDs will be accomplished by board action, and is the responsibility of NAVPERSCOM (PERS-42).

12. **LCDR Command Screen, Designators 111X/114X.** Screening is performed by the same formal administrative board utilized for LCDR screening (XO screening). The board consists of at least 1 flag officer and 9-13 post command CAPTs/CDRs.

a. This screen is a "three look" procedure that begins following selection to LCDR. XO selection opportunity is 60 to 75 percent with 50 percent of the year group quota selected on the first look, 30 percent on the second look, and 20 percent on the third look.

b. All officers who screen successfully in their first or second look for XO will have their records screened for LCDR command by the same board.

c. Those officers who request (in writing) to be screened for LCDR command will have their records reviewed.

d. Because 80 percent of a promotion year group's quotas are selected in the first two of three looks, nuclear trained surface warfare officers (SWO(N)) with less than 12 months conventional department head experience are extremely unlikely to screen.

(1) For protection of SWO(N) officers' screen opportunities that have been disadvantaged because of assignment demands, NAVPERSCOM (PERS-41) recommends to NAVPERSCOM, Career Management Department (PERS-4), via NAVPERSCOM (PERS-41N), that SWO(N)s be removed from the screening process with further looks held in abeyance until completion of SWOs department head course and at least 12 months of conventional department head experience.

(2) These officers' records will then be placed before the LCDR CO/XO screen board per normal procedures. No officer's records will be withheld for more than two LCDR CO/XO screening boards.

13. **LT CO Afloat Ships, Designator 111X.** The following qualifications are required for screening and assignment of 111X officers to LT CO afloat ships:

a. All first tour 111X department heads may compete for coastal patrol (PC) command. Screening is initiated upon written request of the interested officer. The following process applies:

(1) Requesting officers submit written request to their CO.

(2) Officer's CO convenes a PC Command Qualification Board consisting of three other currently serving COs Afloat. The CO of the requesting officer may not be included on the board.

(3) The PC Command Qualification Board makes a determination on the fitness for command of the requesting officer, and the Board's recommendation is forwarded to the first flag officer in the chain-of-command for endorsement.

(4) After flag officer endorsement, the PC Command Screening package is forwarded to NAVPERSCOM (PERS-412) for inclusion in the quarterly PC Command Screening Board held by NAVPERSCOM (PERS-41).

(5) The results of the NAVPERSCOM (PERS-41) PC Board are forwarded to NAVPERSCOM (PERS-4) for final approval.

b. Principal screening criteria for each applicant includes competitive ranking with one's peers as both a division officer and department head. While no minimum eligibility requirements are established, desirable candidates include those officers with a broad range of functional experience (i.e., previous tours in a variety of ship platforms and departments (such as engineering officer of the watch (EOOW) and tactical action officer (TAO) qualifications)).

c. There is no PC command bank. Slating to PC command is dependant on successful screening as well as availability at PRD. PC CO's are slated on the Second Tour Department Head Slate, which is approved by NAVPERSCOM (PERS-41). Officers screened for PC command but not slated are assigned to another department head tour per the Department Head Sequencing Plan.

14. Incumbents of Designator 1000 LCDR XO/CO Billets.

Incumbents of any designator filling 1000 LCDR XO/CO billets are not normally granted voluntary tour extensions.

15. Limited Duty Officer (LDO) below Grade of CDR and Chief Warrant Officer (CWO), Designator 61XX/71XX. Screen is by informal board.

a. The assignment officer will initiate action by proposing officers for command. Such proposals will normally be on the basis of availability.

b. Board procedures will be such that each member of the board will recommend either approval or disapproval of the proposed assignment with the senior member making the final decision.